



## Combined QHSE Policy Statement of Intent

4site Consulting Ltd is committed to achieving total customer satisfaction, high standards of safety & welfare with minimal environmental impact through vigorous innovation and constant improvement of its business processes.

The policy embraces the following key principles:

- Ensuring that we fully identify and conform to the needs of our customers.
- Looking at our service provision processes, identifying the potential for errors and taking the necessary action to eliminate them.
- Ensuring that all employees are competent and/or qualified to complete their allocated tasks effectively and efficiently.
- Wholly support and comply with or exceed the requirements of current legislation, codes of practice and applicable requirements.
- Minimise our waste and then reuse or recycle as much of it as possible.
- Take all reasonable and practicable steps to ensure the prevention of pollution caused by business activities.
- Minimise energy and water usage in our buildings, vehicles and processes in order to conserve supplies, and minimise our consumption of natural resources, especially where they are non-renewable.
- Operate and maintain company vehicles with due regard to environmental issues as far as reasonably practical.
- Apply the principles of continuous improvement in respect of air, water, noise and light pollution from our premises and reduce any impacts from our operations on the environment and local community.
- As far as possible purchase products and services that do the least damage to the environment and encourage others to do the same.
- Assess the environmental impact of any new processes or products we intend to introduce in advance.
- Meet and whenever possible exceed the minimum standards set by the Health and Safety at Work Act etc. 1974 and supporting regulations.
- Provide adequate financial and physical resources to ensure the organisations Health and Safety needs are implemented and maintained.
- Regularly monitor the effectiveness of, and review its Quality, Environmental & Safety Management System, including this Policy Statement, the Policies and Codes of Practice, to ensure they remain relevant and appropriate and enhancing them when opportunities are identified.
- Carry out appropriate risk assessments, seeking to eliminate and or reduce hazards. Where risk assessment has demonstrated that risk levels are unacceptably high, Health and Safety requirements will take precedence over all other business requirements.
- Seek continuous improvement in our performance and promote a safer and healthier working environment.
- Provide training for employees to ensure that they are competent to meet the organisations legal and Health & Safety obligations.
- Require all employees to take reasonable care for the Health and Safety of themselves and others by what they do at work and to fulfil their legal and Health & Safety obligations.
- Consult with staff and their representatives on Health and Safety matters and ensure this policy is freely available to all interested parties.
- Ensure the appointment of competent persons to assist 4site Consulting Limited in meeting its statutory duties.
- Recognise that accidents can result from failings in management control and are not necessarily the fault of the individuals involved.
- Recognise that the Managing Director has overall responsibility for ensuring the ongoing development of 4site Consulting Limited Quality, Environmental & Safety Management System and that Health and Safety is considered in all Senior Management Team decisions.

To ensure that the policy is successfully implemented, staff will be responsible for identifying customer requirements ensuring that the correct procedures are followed to meet those requirements, that objectives needed to ensure that the requirements of this policy are met and that continual improvement is maintained and reviewed in line with the spirit of the policy.

The policy principles and objectives will be communicated and made available to staff at all times. Training will be an integral part of the strategy to achieve the objectives.

We are committed to operating 4site under the disciplines and control of an effective Quality, Health Safety & Environmental Management System conforming to the International Standard ISO 9001, ISO 14001 and OSHAS 18001 planned and developed jointly with our other management functions.

We are all committed to operating continuously to this standard and we will maintain the necessary Quality Approvals consistent with our customer requirements.

4site will constantly review and improve on our operation to ensure tasks are completed in the safest, cost effective, timely and environmentally conscious manner for the benefit of all our customers, staff and interested parties. 4site shall ensure that all our personnel understand and fully implement our Company's policies and objectives and are able to perform their duties effectively through an on-going training and development programme.

Senior Management shall ensure that our QHSE policy is communicated and understood at all levels of the organisation through documented training, regular communication, and reinforcement during annual employee performance reviews.

This policy is reviewed for continuing suitability during management review meetings.

**Mike Masters**  
Managing Director:  
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